

## EDUCATION AND CHILDREN'S SERVICES

### COMMITTEE BUSINESS

24 MARCH 2016

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision.

Reports which are overdue are shaded.

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
1.	Education, Culture and Sport Committee 27/03/14 article 10	<b><u>Knowledge Transfer Partnership</u></b>  The Committee resolved to instruct officers to review the Knowledge Transfer Partnership Agreement in twelve months and report back to the Committee in this regard.	At its meeting on 2 June 2015, the Committee noted the progress of the project and that an evaluation of the project and options for future developments would be reported to Committee by March 2016.  <b>A report is on the agenda.</b>	Head of Policy, Performance and Resources	24/03/16

2. Social Care and Wellbeing 16 May 2013 (Article 7)	<p><b><u>Residential Children's Services Review And Redesign Programme</u></b></p> <p>The Committee resolved, amongst other things, request a final report of recommendations be presented to Committee in September 2013.</p>	<p><b>A report was deferred at the Committee's meeting on 28 January 2016.</b></p> <p>An announcement was made by the Scottish Government on the 25<sup>th</sup> February 2016, followed by a letter in March 2016, requiring all residential child care workers in Scotland to be qualified to SCQF level 9 (degree level). The letter provides clear timescales with training programmes commencing in October 2017 with all staff working towards a qualification by October 2019. In the light of Scottish Government requirements we will now need to reconsider the proposed staffing structure for residential care. We will therefore undertake urgent work to assess the financial implications of the requirements including the cost of training both financial and in relation to time away from work, and the associated impact on grades and salaries and report back to committee in November. A update is contained at item 8.2 on the agenda.</p>	Head of Children's Services	10/09/13
3. Audit and Risk Committee 26 June 2014 (Article 10)	<p><b><u>System of Risk Management</u></b></p> <p>The Committee resolved, amongst other things, to instruct all Services to review their business continuity arrangements and to report back to their Service Committee.</p>	<p><b>An information bulletin report was available at the Committee's meeting on 2 June 2015.</b></p> <p><b>There is an on-going review of the Council's Business Continuity arrangements which is being led by Police Scotland. Once this review is complete a report on the implications for Education and Children's Services will be presented to Committee.</b></p> <p><b>A report will be submitted to the meeting on 24 March 2016.</b></p> <p><b>A report is on the agenda.</b></p>	Directorate Support Managers for Education, Culture and Sport and Social Care and Wellbeing	11/3/15

4.	Education and Children's Services Committee 2 June 2015 article 11	<p><b><u>Aberdeen International Youth Festival – Business Plan</u></b></p> <p>The Committee resolved, amongst other things, to:</p> <ul style="list-style-type: none"> <li>(i) request that officers provide regular updates in the Committee's information bulletin on the progress of the governance review which was within the business plan; and</li> <li>(ii) receive a report from officers on the outcome of the governance review following the decision of the Board of Aberdeen International Youth Festival.</li> </ul>	<p>Following the information bulletin report which was submitted to the meeting of the Education and Children's Services Committee on 28 January 2016, matters continue to be progressed and a full report is expected to be presented at the Committee meeting on 8 September 2016.</p>	Head of Education Services	28/01/16
5.	Education and Children's Services Committee 3 September 2015 article 14	<p><b><u>GIRFEC/Children And Young People Act – Update</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to report back to Committee on progress against actions, as appropriate by means of the service performance report, along with the detailed costs associated with the implementation of the Action Plan.</p>	<p>This matter is reported within the Service performance report and will continue to be reported in this manner as appropriate. Recommended for removal.</p>	Head of Inclusion	24/03/16
6.	Education and Children's Services Committee 3 September 2015 article 17	<p><b><u>Joint Inspection of Children's Services Action Plan</u></b></p> <p>The Committee resolved, amongst other things, to request a report back on progress against actions in the Action Plan as appropriate, with the actions to be completed by December 2015 being reported to the Committee at its meeting on 28 January 2016 and the remainder of the actions being reported to its meeting on 24 March 2016.</p>	<p>At its meeting on 28 January 2016, the Committee resolved:</p> <ul style="list-style-type: none"> <li>(i) to note the update on the multi-agency Action Plan (appendix 1) in response to the areas of improvement identified within the inspection report; and</li> <li>(ii) to request a report back on progress against actions in the Action Plan as appropriate, noting that a report would be submitted to the Committee at its meeting on 24 March 2016 and that officers would endeavour to present the Action Plan in a more simplified manner.</li> </ul> <p><b>A report is on the agenda.</b></p>	Head of Children's Services	24/03/16

7. Education and Children's Services Committee 28 January 2016 article 10	<p><b><u>Early Learning and Nursery Admissions Policy</u></b></p> <p>The Committee resolved, amongst other things, to request officers to investigate potential procedures for a right of appeal for nursery requests and that this be reported back to a future meeting of the Committee for consideration.</p>	<p>Legal Services reviewed the legislation and have advised that in relation to mainstream nursery provision Section 28A of the Education (Scotland) Act 1980 sets out the LA duty to comply with placing requests to schools but specifically states 'not nursery schools or nursery classes in a primary school'. As parents cannot make a placing request for a mainstream nursery place they have no right of appeal. The Appeals Committee therefore has no power to hear any appeals for mainstream nursery provision.</p> <p>The Education (Additional Support for Learning) (Scotland) Act 2004 as amended does allow the parents of children with additional support needs to make placing requests for nursery education/early learning and childcare. Where that nursery provision falls within the definition of a special school, any appeal against the refusal of a placing request is to the Additional Support Needs Tribunal for Scotland. Where the nursery provision sought does not fall within the definition of a special school, the appeal is to the Appeals Committee and this is managed in the usual way.</p> <p>Officers will make this clear in the Nursery Admissions Policy and processes. <b>Recommended for removal.</b></p>	Head of Education	N/A
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8. Council Budget Meeting 25 February 2016	<p><b><u>Non-Housing Capital Programme – Education Provision</u></b></p> <p>The Council resolved to approve the Non-Housing Capital Programme as attached and instruct officers to review the education provision in the Tillydrone and Torry communities, recognising the rising school aged population resulting from new housing developments and increased birth rates in these areas, reporting back to committee in the September 2016 cycle of meetings with detailed options appraisals, including details on suitable sites, project timelines and including full cost of delivery such as land acquisition, building demolition, ground surveys and construction costs;</p>		Head of Education	08/09/16
9. Audit, Risk and Scrutiny Committee 9 March 2016	<p><b><u>Cross Service - Recruitment Procedures - Report by the Internal Auditor</u></b></p> <p>The Committee resolved to instruct the Interim Director of Corporate Governance and the Director of Education and Children's Services to submit a report to the Education and Children's Services Committee on 2 June 2016 and the Finance, Policy and Resources Committee on 7 June 2016 in respect of the observations and recommendations made by Internal Audit on PVG checks in their internal audit report Recruitment and Selection.</p>		Head of Policy, Performance and Resources	02/06/16

## **Annual Reports**